



54 Main Street  
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## COMPANY JOB DESCRIPTION

**Position Title:** Behavior Technician (BT/RBT)  
**Reports to:** BCBA  
**Department:** Clinical Team  
**Pay Type:** Hourly

### ***Summary***

Provide one-on-one Applied Behavior Analysis (ABA) services to a child or young adult on the Autism Spectrum, under the guidance of a Board Certified Behavior Analysis (BCBA). Locations include but are not limited to: Center-based, community, and in-home settings. Typically, a part-time BT works up to 5 days per week, for approximately 10-20 hours per week. A full-time BT may work 30 or more hours per week.

### ***Key Relationships***

- Reports to the BCBA. This relationship is critical. A high level of trust between the Behavioral Technician and your supervisors is necessary for the successful functioning of the agency.
- Essential members of the Clinical Team. BTs are expected to work efficiently, independently, and safely while assuring that The Company's mission is a top priority.
- Strong, trusting and supportive relationships with the BCBA, Directors, and all other staff.

## ***Essential Duties & Responsibilities***

- Successfully follow and implement written behavior programming at the center, in-home, and/or in the community.
- Record behaviors in an accurate, detailed, and timely manner at the center, in-home, and/or in the community.
- Play an active, often physical role in activities with your client at the center, in-home, and/or in the community. This may require prolonged periods of standing and/or other physical activity.
- Confidently and independently manage behaviors that may occur at the center, in-home, and/or in the community.
- Collect/record daily data and session notes electronically via a tablet or similar device.
- Complete all assigned tasks accurately and in a timely manner as required.
- Provide client transportation in your own vehicle to and from the center, community, and/or client's home (as needed).
- Staff must maintain a valid driver's license, as well as carry an adequate vehicle insurance policy on the vehicle being used for transport (see Employee Handbook for requirements). Staff must maintain and submit a copy of a valid vehicle registration for the vehicle being used for transport, as well as submit a copy of the vehicle's safety/emissions inspection report, or photo of the inspection sticker, stating the vehicles successfully passed state requirements.
- Willingness to learn crisis de-escalation, passive restraint techniques.
- May be required to become Registered Behavior Technician (RBT) certified (currently optional).
- Willingness and ability to work as needed in various conditions.
- Attend staff training and meetings as required.
- Follow all supervision directives.
- Perform other duties/responsibilities as assigned.

## ***Qualifications & Requirements***

### ***Education & Experience***

- Degree in human services, education, or psychology preferred. If a preferred degree is not complete, experience working with individuals with disabilities may be required.
- Experience providing direct instruction and therapeutic services to children with Autism Spectrum Disorder preferred.

### *Language Skills*

- Ability to read, analyze, and interpret documents.
- Ability to effectively communicate with all employees, groups of employees, and families.

### *Other Skills & Requirements*

- Electronics literacy including; phones, laptops, and tablet devices. Or willingness to learn.
- Ability to manage verbal and/or physical behaviors that may occur in a variety of settings.
- Current knowledge of, or ability to learn practice management and digital data collection software.
- Excellent organizational skills are essential.
- Effective people skills are essential.
- Possess a valid driver's license, have an excellent driving record and have access to a safe, reliable, insured vehicle.
- Ability to independently transport a child or young adult to and from a variety of settings (as needed).
- Ability to maintain confidentiality is critical.

### *Pay Scale*

Currently, Brandis Center Inc. offers two rates of pay based on certification level.

- Behavior Technician (part-time or full-time) \$21.00 - \$23.00 per hour
- Registered Behavior Technician (part-time or full-time) up to \$25.00 per hour

*We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.*

By signing below you agree to the summary, requirements, and all other aspects of the "Company Job Description" outlined above.

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Applicants Signature

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Applicants Printed Name

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Date